

DOYNTON PARISH COUNCIL
MINUTES OF DOYNTON PARISH COUNCIL MEETING
HELD ON TUESDAY 17TH JANUARY 2023, AT 7 PM.
At DOYNTON VILLAGE HALL

Present:	Peter Hart	Chairman
	William Crew	Councillor
	William Roch	Councillor.
	Mike Williams	Councillor.
	Stephen Reade	District Councillor
	Elaine Weightman	Parish Clerk

No members of the public in attendance

The Chairman then welcomed everybody and opened the meeting.

Action

1. **APOLOGIES:** Cllr. Salter, District Councillor Ben Stokes, and Aimee Cherry-Williams
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**
The Minutes of the Parish Council meeting of 16th November 2022 were approved and signed by the Chairman on the proposal of Cllr. Williams and seconded by Cllr. Roch
3. **MATTERS ARISING.** *Thanks, received from St. Bart's for donation towards Parish Magazine and from The Memory Café Doynton. Letter of thanks sent to Louise Sloper and Jane for donation of Christmas tree to Doynton village and Tony Webb for its installation. Ron Ritchie advised the Doynton Walking Route map once installed on the wall of the Pub would note how it had been funded by the Doynton Platinum Jubilee grant, Cross House Pub and Doynton Parish Council.*
4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**
None in attendance.
6. **PLANNING.**
 - 6.1 **To comment on planning applications:** *None to record*
 - 6.2 **To record comments made on applications dealt with since the previous meeting.**
P22/06904/PNFU; - Building Off of Church Road Doynton. BS30 5SU: Prior Notification under Part 3 Class R of a flexible change of use from 1no. agricultural buildings to Class C1 (Hotel) as defined in the Town and Country Planning (General Permitted Development) (England) Order 2015. *No objection*
 - 6.3 **To note planning decisions:**
P22/06009/TCA Beech Farmhouse Toghill Lane Doynton BS30 5TD:
Works to 1 no. Beech tree to crown reduce by 1m, crown thin by 20% and crown lift to 1 metre. Tree situated within the Doynton conservation area. *No Objection*
P22/05984/TCA The Old Rectory 18 Toghill Lane Doynton. BS30 5SY: Works to crown reduce 2 no. Fraxinus excelsior and 2 no. Aesculus Hippocastanum to previous pruning points, removing remove suckering growth and dead wood; fell 2 no. Taxus Baccate; crown thin 2 no. Quercus Ilex by 20%; Crown reduce 3 no. Taxus Baccate to leave a height of 6m and a spread of 8m; to crown reduce 1no.

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Taxus Baccate leave a height of 10m and a spread of 7m; to crown reduce 1no.
Taxus Baccate to leave a height of 9m and a spread of 9m; to crown reduce 1no.
Taxus Baccate to leave a height of 14.5m and a spread of 6.5m; to crown reduce
1no. Taxus Baccate to leave a height of 13m and a spread of 6.5m, and to crown
reduce 1no. Acer plantanoides to leave a height of 15m and a spread of 12m. All
trees situated in the Doynton conservation area.. *No Objection*

P21/08099/LB: Rectory Farmhouse 39 Toghill Lane Doynton BS30 5SY:

Demolition of existing side lean to and rear extension. Erection of a single storey
side and rear extension to form additional living accommodation. Formation of new
internal kitchen opening. *Approve with conditions.*

P21/08100/F: Rectory Farmhouse 39 Toghill Lane Doynton.BS30 5SY: Demolition
of existing side lean to and rear extension. Erection of a single storey side and rear
extension to form additional living accommodation. *Approve with conditions.*

- 6.4 Other Planning Matters:** *The Clerk will contact SGC Planning Enforcement for a
perceived breach of planning with The Green Metal Shed that has been left in the
verge by the layby on Bury lane heading towards Wick.. This should be in the field
in which the planning consent had been given for the market garden and the single
unit. (Address -High street Wick, however this is in Doynton Parish) The litter bin
has also been removed.* EW

7 FINANCE

- 7.1 Approved invoices by Bacs from C/A at this meeting unless otherwise stated.**
- £485.12 E Weightman, Parish Clerk, (work undertaken Dec 22 & Jan 23)
- £47.48 E Weightman, Parish Clerk, (quarterly office expenses Dec 22 & Jan 23)
- £250.00 The Memory Café Doynton Donation 2022
- £ 37.45 SGC Bin empty Oct Nov Dec 2022


- 7.1.1** *The above were approved and proposed for payment by Cllr. Roch & seconded by
Cllr. Williams.* EW

- 7.1.2** Payments approved and minuted at the meeting on 16th November were
crosschecked with the invoices and bank statement by Cllrs. Hart, Williams & the
Clerk at this meeting.


7.2 FINANCE REPORT

- 7.2.1** After clearance of the payments noted above, the working capital balance at HSBC
Bank for the month to 31st January 2023 will be £5,705.30 which includes the debit
of monthly bank charges December & January of £10.00.
Earmarked funds remaining: -£184.90 defibrillator fund & £229.83 MAF Grant
Queens Jubilee. The balance on the S106 savings account currently stands at
£11,925.93.

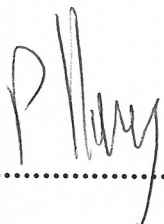

- 7.2.2** It was agreed to approve the DPC budget 2023/24 based on an increase in the
precept to £5,500 proposed by Cllr. Hart and seconded by Cllr. Williams.
The request to SGC for the Precept for the 2023/24 Financial Year to be set at
£5,500 was signed by the Chairman. It will be emailed to Greg Evans, SGC by the
Clerk. EW
The acceptance of a contract with Iain A Selkirk FCA to undertake Independent
Internal Audit for DPC 2022/23 was proposed by Cllr. Crew and seconded by Cllr.
Hart

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- 8 VILLAGE MAINTENANCE & HIGHWAYS.**
Update on problems already reported to SGC unless stated.
- 8.1** The blocked drain by Vine cottage on the junction with Bury Lane and High Street, is continuing to be chased by District Cllrs. Reade and Stokes. **SR/BS**
 Replacement road signage on Bury Lane and Bury Lane on the corner with Culleysgate lane has now been ordered by SGC.
 A parishioner has reported a poor repair of the road service blocking a drainage ditch plus there has been destruction of the verge by the Old Chapel/Court Farm. District Cllr. Reade will look into this and photographs will be supplied by Cllr. Hart **PH/SR**
- 8.1.2 Highways**
 Traffic calming measures to Bury Lane awaiting completion by Chris Harris and the Clerk continues to liaise.
 Refreshing of the White lining on Bury Lane after Close and Home Farm (which was part completed) to be chased with Highways, Rob Wilshaw; by the clerk and cc: District Cllr. Reade. **EW/SR**
- 8.2 New Issues raised by Councillors.**
 A number of Potholes require attention- At the end of Mill Lane at the Jct. with Rookery Lane and on Rookery lane past Rookery Farm uphill and past the flat strip of road before the bend. The clerk will advise SGC **EW**
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1** It was noted there were no amendments to DPC Model Complaints Procedure for Smaller Parish Councils as adopted in January 2017. The clerk will place on the website. **EW**
- 9.2** To note the review of the Parish Clerk's salary in accordance with NALC guidelines, effective from 1st January 2023 increase to SCP22
- 9.3** The changes made to The Standing Orders that govern Doynton Parish Council were approved and signed by the Chair and Vice Chairperson and added to the website. **EW**
- 9.4** Changes made to the DPC Financial Regulations were approved and signed by the Chair and Chairperson and the website will be updated **EW**
- 9.5** The Local Elections will take place on May 4th & for the first-time voters will be required to show Photo ID when voting at the Polling station.
For more information on which forms of Photo ID will be accepted visit electoralcommission.org.uk/voterID or call 0800 328 0280.
Applications for a Voter Authority Certificate can be made on voter-authority-certificate.service.gov.uk.
- 9.6** Cllr. Crew advised the Langton's Trust will be seeking to make changes with the Charities Commission to add two more signatories to the existing three, there should be five. There is approximately £5,000 in the Trusts bank account.
- 10 TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*
- 11 TO RECEIVE REPORTS BY DISTRICT COUNCILLORS.**
Cllr. Reade –reported he is seeking from Parishes effective project ideas to improve road safety on the rural roads in the Boyd valley for 2023/24 with limited funds available small measures such as keeping road sides clear, hedges cut.

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- 12 **MATTERS OF INTEREST RAISED BY MEMBERS** *None to note*
- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *None to note.*
- 14 **DATE OF NEXT MEETING:** - Tuesday March 14th, 2023, 7pm at the Doynton Village Hall.
The meeting closed at 8.50pm

Signed..........Date.....

Notes: DPC = Doynton Parish Council; SGC = South Gloucestershire Council; ALCA = Avon Local Councils Association; CEF = Community Engagement Forum; AONB = Area of Outstanding Natural Beauty; TPF = Town & Parish Forum.